

## **EMS ANNUAL PLANNING SCHEDULE**

*Calendar Year 2004*



<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>	<b>December</b>
	Process Review  Aspects and Impacts	Significance Criteria & Significant Aspects Review	Objectives & Targets Review	New EMPs Developed & Approved						Submit EMP funding requests for Budget Review	
EMP Updates	EMP Updates	EMP Updates	EMP Updates	EMP Updates	EMP Final Report	New EMPs Implemented	EMP Updates	EMP Updates	EMP Updates	EMP Updates	EMP Updates
<i>NSF</i> Surveillance Audit 1/5/04		<b>Management Review</b>	<b>Internal Audit</b>			<i>NSF</i> Surveillance Audit 7/1/04		<b>Management Review</b>	<b>Internal Audit</b>		
<i>Regulatory Compliance Audit</i>			<i>Regulatory Compliance Audit</i>			<i>Regulatory Compliance Audit</i>			<i>Regulatory Compliance Audit</i>		
<i>ISO Training</i>  Env. Policy 4.2	<i>ISO Training</i>  Aspect and Impacts 4.3.1	<i>ISO Training</i>	<i>ISO Training</i>  Objectives & Targets 4.3.3	<i>ISO Training</i>  Emergency Preparedness & Response 4.4.7	<i>ISO Training</i>  EMPs 4.3.4	<i>ISO Training</i>  CPARs 4.5.2	<i>ISO Training</i>	<i>ISO Training</i>  Audits 4.5.4	<i>ISO Training</i>  Document Control 4.4.5	<i>ISO Training</i>  Emergency Preparedness & Response 4.4.7	<i>ISO Training</i>

*Notes: 1) The next NSF Surveillance Audit is scheduled for July 1, 2004*